

Socially distanced viewings check sheet

From Henry Adams

To help all our clients and staff stay safe during viewings, we have produced the following information to help your viewing go safely and smoothly. Please read this carefully and strictly comply with all of these items to ensure a safe viewing.

- 1. Viewers must bring and **wear a face covering, latex gloves and have anti-bacterial gel** with them. Viewers should **wash their hands with the antibacterial gel before and after** the viewing. Our colleagues will **wear disposable gloves and a face covering** when inside the property and **wash their hands with antibacterial gel before and after** a viewing. Both viewers and the agent should **take any PPE away with them** and dispose of this hygienically.
- 2. Our staff or the vendor/landlord will open up properties in advance of the viewing and strictly comply **one metre plus social distancing rules**. Viewers are asked to **wait outside the property** for the agent to arrive and proceed as instructed. Wherever possible **windows will be opened**.
- 3. Immediately prior to the viewing all **door handles and banisters will be wiped down** with anti-bacterial solution. Occupiers will be asked to go out for the duration of the viewing.
- 4. **Viewers should not touch anything in the property.**
- 5. Viewings will be for as **short** a duration as possible and only **viewers from the same household** are permitted to view. Children should ideally not attend viewings and preferably no more than two adults will attend the appointment.
- 6. Where viewings are happening with communal areas particular care should be taken to spend the **minimum time possible in the communal areas** and be particularly alert to ensure social distancing.
- 7. If more than one appointment is happening consecutively a **15 minute delay** will be put in place so surfaces can be wiped down.
- 8. **Viewers who are feeling unwell** or are experiencing any symptoms of Covid-19 including a new cough, a temperature or a loss of taste or sense of smell **must not attend a viewing** under any circumstances and should seek advice from NHS 111 or <https://www.nhs.uk/>. Anyone is **vulnerable or shielding** should not book or attend a viewing.

Thank you for helping us keep both yourselves and our teams safe.